



2019 CENSUS OF JAILS

SINGLE-FACILITY JAIL FORM

U.S. DEPARTMENT OF JUSTICE
 BUREAU OF JUSTICE STATISTICS
 AND ACTING AS COLLECTION AGENT
 RTI INTERNATIONAL

Data Supplied By

Name		Title				
Street or P.O. Box		City		State		Zip
Official Address						
Area Code		Number		Extension		
Phone				Area Code		Number
				Fax		
Email						

General Information

- **IMPORTANT:** Please use this form as a reference and submit your data at <http://jailcensus.rti.org>. If you are unable to submit data online, please return your completed form to us by email (jailcensus@rti.org), fax (1-866-800-9179), or mail (RTI International, Attn: Data Capture, Census of Jails (0216663), 5265 Capital Boulevard, Raleigh, NC 27690-1652).
- For assistance, please contact RTI International at 1-866-354-4992 or jailcensus@rti.org.

What types of facilities are included in the census?

The census includes all confinement facilities administered by a local or regional law enforcement agency. The facilities are intended for adults but sometimes hold juveniles.

INCLUDES—

- Jails and city/county or regional correctional centers
- Special jail facilities operated under the authority of local or regional correctional authorities, including medical, treatment, or release centers; halfway houses; work farms; and private facilities operated under contract to local, regional, or federal correctional authorities
- Temporary holding or lockup facilities if they are a part of your combined jail function.

EXCLUDES—

- Temporary holding or lockup facilities, from which inmates are usually transferred within 72 hours and not held beyond arraignment. If your only function is as a temporary holding or lockup facility, please contact us.

Reporting instructions:

- Please complete this CJ-3 form on information pertaining to your entire jail jurisdiction.
- If the answer to a question is “not available” or “unknown,” write “DK” in the space provided.
- If the answer to a question is “not applicable,” write “NA” in the space provided.
- If the answer to a question is “none” or “zero,” write “0” in the space provided.
- When exact numeric answers are not available, provide estimates, and mark X in the box beside each number that is estimated, e.g., 1,234 .

BURDEN STATEMENT

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 2 hours and 30 minutes per form, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

SECTION I. FACILITY CHARACTERISTICS

1. For which of the following purposes do your jail facilities hold inmates?

	Yes	No
a. Detention facility with authority to hold persons facing criminal charges for more than 72 hours	<input type="radio"/>	<input type="radio"/>
b. Correctional facility for persons convicted of offenses with sentences usually of one year or less	<input type="radio"/>	<input type="radio"/>
c. Correctional facility for persons convicted of felonies with sentences of more than one year	<input type="radio"/>	<input type="radio"/>
d. Temporary holding or lockup facility in which arrestees are usually detained for up to 72 hours, excluding holidays and weekends, pending arraignment	<input type="radio"/>	<input type="radio"/>

2. As a matter of practice, what type of inmates do your jail facilities house?

Mark only ONE choice.

Males only

Females only

Both males and females

3. What are the functions of your jail facilities?

	Yes	No
a. General adult population confinement	<input type="radio"/>	<input type="radio"/>
b. Persons returned to custody (e.g., probation, parole, and bail bond violators)	<input type="radio"/>	<input type="radio"/>
c. Work release/prerelease	<input type="radio"/>	<input type="radio"/>
d. Reception/diagnosis/classification	<input type="radio"/>	<input type="radio"/>
e. Confinement of juveniles	<input type="radio"/>	<input type="radio"/>
f. Medical treatment/hospitalization confinement	<input type="radio"/>	<input type="radio"/>
g. Mental health/psychiatric care	<input type="radio"/>	<input type="radio"/>
h. Alcohol treatment confinement	<input type="radio"/>	<input type="radio"/>
i. Drug treatment confinement	<input type="radio"/>	<input type="radio"/>
j. Boot camp	<input type="radio"/>	<input type="radio"/>
k. Protective Custody	<input type="radio"/>	<input type="radio"/>
l. Other <input type="checkbox"/> Specify <input type="text"/>	<input type="radio"/>	<input type="radio"/>

4. On June 28, 2019, what was the total capacity of your jail facilities?

a. Rated capacity

① *The maximum number of beds or inmates assigned by a rating official to your jail facilities, excluding separate temporary holding areas.*

b. Design capacity

① *The number of inmates intended for your jail facilities by planners or architects.*

5. On June 28, 2019, were any of your jail facilities under a federal or state court order or consent decree to limit the number of inmates that can be housed?

Yes—go on to 6

No—skip to 7

6. If Yes to 5 (under a court order or consent decree to limit the number of inmates)—

a. What was the maximum number of inmates your jail facilities were allowed to house?

b. In what year did this order or decree take effect?

If more than one, report the year for the longest order or decree in effect.

7. On June 28, 2019, were any of your jail facilities under a federal or state court order or consent decree for specific conditions of confinement?

Yes—go on to 8

No—skip to 9

8. If Yes to 7 (under a court order or consent decree for specific conditions of confinement), what were those specific conditions?

	Yes	No
a. Crowding	<input type="radio"/>	<input type="radio"/>
b. Recreation/exercise	<input type="radio"/>	<input type="radio"/>
c. Staffing	<input type="radio"/>	<input type="radio"/>
d. Medical facilities or services	<input type="radio"/>	<input type="radio"/>
e. Visiting/mail/telephone policy	<input type="radio"/>	<input type="radio"/>
f. Food services/nutrition/cleanliness	<input type="radio"/>	<input type="radio"/>
g. Library services	<input type="radio"/>	<input type="radio"/>
h. Grievance procedures or policies	<input type="radio"/>	<input type="radio"/>
i. Fire hazards	<input type="radio"/>	<input type="radio"/>
j. Disciplinary procedures or policies	<input type="radio"/>	<input type="radio"/>
k. Administrative segregation procedures or policies	<input type="radio"/>	<input type="radio"/>
l. Religious practices	<input type="radio"/>	<input type="radio"/>
m. Search policies or practices	<input type="radio"/>	<input type="radio"/>
n. Education or training programs	<input type="radio"/>	<input type="radio"/>
o. Counseling programs	<input type="radio"/>	<input type="radio"/>
p. Inmate classification	<input type="radio"/>	<input type="radio"/>
q. Other <input type="checkbox"/> Specify <input type="text"/>	<input type="radio"/>	<input type="radio"/>

SECTION II. SUPERVISED POPULATION AND INMATE COUNTS

9. On June 28, 2019, how many persons under the supervision of your jail jurisdiction were—

a. CONFINED in your jail facilities?

INCLUDE—

- ✓ *Inmates held for other jurisdictions*
- ✓ *Persons in community-based programs who RETURN to your jail facilities at night*
 - ① *Community-based programs include electronic monitoring, home detention, community service, day reporting, other pre-trial supervision, other alternative work programs, alcohol/drug treatment programs, and other programs where offenders are supervised outside of jail.*
- ✓ *Persons on transfer to treatment facilities but who remain under the jurisdiction of your jail facilities*
- ✓ *Persons out to court while under the jurisdiction of your jail facilities.*

EXCLUDE—

- X *Persons under the jurisdiction of your jail facilities who are boarded elsewhere*
- X *Inmates who are AWOL, have escaped, or are on long-term transfer to other jurisdictions*
- X *Persons in community-based programs run by your jail who do NOT return to your jail facilities at night.*

b. Under jail supervision, but NOT CONFINED?

INCLUDE—

- ✓ *Persons in community-based programs run by your jail who do NOT return to your jail facilities at night.*

EXCLUDE—

- X *Persons on pre-trial release who are not in a community-based program run by your jail facilities*
- X *Persons under the supervision of probation, parole, or other agencies*
- X *Inmates on weekend programs that allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday)*
- X *Inmates participating in community-based programs who RETURN to your jail facilities at night.*

c. TOTAL (Sum of items 9a and 9b)

10. On the weekend prior to June 28, 2019, did your jail facilities have a weekend program?

- ① *Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).*

Yes—How many inmates participated?

No

11. On June 28, 2019, how many persons CONFINED in your jail facilities were—

- a. Adult males (age 18 or older)
- b. Adult females (age 18 or older)
- c. Males age 17 or younger
- d. Females age 17 or younger
- e. TOTAL (Sum of items 11a through 11d should equal item 9a)

12. Of all the persons age 17 or younger CONFINED in your jail facilities on June 28, 2019 (sum of items 11c and 11d), how many were tried or awaiting trial in adult court?

13. On June 28, 2019, how many persons CONFINED in your jail facilities were—

- a. White (not of Hispanic origin)
- b. Black or African American (not of Hispanic origin)
- c. Hispanic or Latino
- d. American Indian or Alaska Native (not of Hispanic origin)
- e. Asian (not of Hispanic origin)
- f. Native Hawaiian or Other Pacific Islander (not of Hispanic origin)
- g. Two or more races (not of Hispanic origin)
- h. Additional categories in your jail information system
Specify
- i. Not known
- j. TOTAL (Sum of items 13a to 13i should equal item 9a)

14. On June 28, 2019, how many persons CONFINED in your jail facilities were—

✓ *INCLUDE persons adjudicated or awaiting revocation hearing.*

a. Probation violators

b. Parole violators

c. TOTAL (Sum of items 14a and 14b)

Questions 15, 16, and 18 ask about the offense seriousness and conviction status of inmates. For inmates with more than one charge/offense, report the most serious charge/offense and the associated conviction status. For probation and parole violators, report the most serious original or new charge/offense. The most serious charge/offense is the one crime for which the person could receive the longest jail/prison sentence. Alternatively, it can be determined by your jail system's offense severity code.

15. On June 28, 2019, how many persons CONFINED in your jail facilities, regardless of conviction status, had a charge/offense type of—

a. Felony

b. Misdemeanor

c. Other

Specify

d. TOTAL (Sum of items 15a to 15c should equal item 9a)

16. Of all persons CONFINED in your jail facilities on June 28, 2019, how many were—

- *For persons with more than one charge/offense, report the status associated with the most serious charge/offense.*
- *For convicted inmates, include probation and parole violators with no new sentence.*

a. Convicted

b. Unconvicted

c. TOTAL (Sum of items 16a and 16b should equal item 9a)

17. On June 28, 2019, how many persons CONFINED in your jail facilities were—

- a. U.S. citizens
- b. Not U.S. citizens
- c. Of unknown citizenship status
- d. TOTAL (Sum of items 17a to 17c should equal item 9a)

18. On June 28, 2019, how many non-U.S. citizens in item 17b were—

- a. Convicted
- b. Unconvicted
- c. Of unknown conviction status
- d. TOTAL (Sum of items 18a to 18c should equal item 17b)

19. On June 28, 2019, how many persons CONFINED in your jail facilities were held for—

- Count persons with multiple holds only once with priority being federal, state, tribal, and local.
- ✓ INCLUDE contractual, temporary, courtesy, or ad hoc holds for other agencies.

a. Federal authorities

(1) U.S. Marshals Service

(2) Federal Bureau of Prisons

(3) U.S. Immigration and Customs Enforcement (ICE)

(4) Bureau of Indian Affairs (BIA)

X EXCLUDE inmates being housed for tribal governments in item 19c below.

(5) Other FEDERAL authorities ↴

Specify

b. State prison authorities

(1) For your state

(2) For other states

c. American Indian or Alaska Native tribal governments

X EXCLUDE inmates being housed for the BIA in item 19a4.

d. Other local jail jurisdictions

EXCLUDE—

X Inmates being housed for your own jail jurisdiction (i.e., your own county/city inmates)

X Inmates being housed for tribal governments in item 19c.

(1) Within your state

(2) Outside your state

e. TOTAL (Sum of items 19a to 19d)

20. a. During the 30-day period from June 1 to June 30, 2019, on what day did your jail facilities hold the greatest number of inmates?

Peak population should be equal to or greater than the confined inmate population reported in item 9a.

June , 2019

b. How many persons were CONFINED on that day?

21. Between July 1, 2018, and June 30, 2019, what was the average daily population of all jail confinement facilities operated by your jail jurisdiction?

- ✓ *INCLUDE inmates who participated in weekend programs that allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).*
- *To calculate the average daily population, add the number of persons for each day during the period July 1, 2018, through June 30, 2019, and divide the result by 365.*
- *If daily counts are not available, estimate the average daily population by adding the number of persons held on the same day of each month and divide the result by 12.*
- *If the average daily population cannot be calculated as directed above, estimate the typical number of persons held in your jail facilities each day.*

a. Males

b. Females

c. TOTAL (Sum of items 21a and 21b)

22. How many persons under the supervision of your jail facilities were—

a. ADMITTED to your jail facilities between July 1, 2018, and June 30, 2019?

INCLUDE—

- ✓ *Persons officially booked into and housed in your jail facilities by a formal legal document and the authority of the courts or some other official agency*
- ✓ *Repeat offenders booked on new charges*
- ✓ *Persons serving a weekend sentence coming into jail for the FIRST time only. (Do not count subsequent admissions for the same weekend sentences.)*

EXCLUDE—

- X *Returns from escape, work release, medical appointments/treatment facilities, furloughs, bail/bond releases, and court appearances.*

(1) Males	<input type="text"/>	<input type="checkbox"/>
(2) Females	<input type="text"/>	<input type="checkbox"/>
(3) TOTAL (Sum of items 22a1 and 22a2)	<input type="text"/>	<input type="checkbox"/>

b. DISCHARGED from your jail facilities between July 1, 2018, and June 30, 2019?

INCLUDE—

- ✓ *Persons released after a period of confinement (e.g., sentence completion, bail/bond releases, other pre-trial releases, transfers to other jurisdictions, or deaths)*
- ✓ *Persons completing their weekend sentence who are leaving jail for the LAST time.*

EXCLUDE—

- X *Temporary discharges (e.g., work releases, medical appointments/treatment, out to courts, furloughs, day reporters, or transfers to other facilities within your jail jurisdiction).*

(1) Males	<input type="text"/>	<input type="checkbox"/>
(2) Females	<input type="text"/>	<input type="checkbox"/>
(3) TOTAL (Sum of items 22b1 and 22b2)	<input type="text"/>	<input type="checkbox"/>

SECTION III. FACILITY STAFFING

23. On June 28, 2019, how many staff employed in your jail facilities were—

- *Count each employee only once. Classify employees with multiple functions by the function performed most frequently.*
- ✓ *INCLUDE payroll staff, non-payroll staff on the payroll of other government agencies (e.g., health department, school district, or court), and unpaid interns.*
- X *EXCLUDE staff paid through contractual agreements and community volunteers.*

a. Correctional officers

- ✓ *INCLUDE deputies, monitors, and other custody staff who spend more than 50% of their time with the incarcerated population.*

(1) Males

(2) Females

(3) TOTAL (Sum of items 23a1 and 23a2)

b. All other staff

- ✓ *INCLUDE administrators, clerical and maintenance staff, educational staff, professional and technical staff, and other staff who spend more than 50% of their time in your jail.*

(1) Males

(2) Females

(3) TOTAL (Sum of items 23b1 and 23b2)

c. TOTAL (Sum of items 23a3 and 23b3)

SECTION IV. PROGRAMS ON OPIOID TESTING, SCREENING, AND TREATMENT

The following questions are about opioids. Opioids are a class of drug that include heroin, synthetic opioids such as fentanyl, and pain relievers available legally by prescription such as oxycodone (OxyContin), hydrocodone (Vicodin), codeine, and morphine.

24. As a matter of practice, do any jail confinement facilities operated by your jail jurisdiction—

✓ *INCLUDE testing, screening, and treatment that are conducted either on or off facility grounds.*

	Yes	No
a. Conduct routine urinalysis tests on inmates during intake for the detection of opioids	<input type="radio"/>	<input type="radio"/>
b. Screen inmates during intake for opioid use disorder with a questionnaire or interview	<input type="radio"/>	<input type="radio"/>
c. Provide overdose education to inmates identified as having opioid use disorders	<input type="radio"/>	<input type="radio"/>
d. Initiate behavioral or psychological treatment for inmates identified as having opioid use disorders	<input type="radio"/>	<input type="radio"/>
e. Provide medications to inmates for the treatment of opioid withdrawal symptoms, such as clonidine, lofexidine, methadone, or buprenorphine (e.g., Suboxone) X <i>Exclude non-prescription or over-the-counter medication.</i>	<input type="radio"/>	<input type="radio"/>
f. Provide medication-assisted treatment (MAT) to inmates for treatment of opioid use disorder ① <i>Medication-assisted treatment (MAT) refers to the use of FDA-approved medications, such as methadone, buprenorphine (e.g., Suboxone), and naltrexone (e.g., Vivitrol), in the treatment of substance use disorders.</i>	<input type="radio"/>	<input type="radio"/>
If NO to 24f, SKIP to 24g.		
(1) Continue MAT for inmates who are admitted with a current prescription for buprenorphine (e.g., Suboxone) or naltrexone (e.g., Vivitrol) or were getting services from a methadone clinic prior to admission	<input type="radio"/>	<input type="radio"/>
(2) Initiate MAT for those identified as having opioid use disorders	<input type="radio"/>	<input type="radio"/>
g. Continue providing prescription opioids to inmates with acute or chronic pain admitted to your jail facilities with a current prescription from a health care professional prior to admission	<input type="radio"/>	<input type="radio"/>
h. Initiate providing opioids to inmates to relieve acute or chronic pain	<input type="radio"/>	<input type="radio"/>
i. Provide overdose reversal medications such as naloxone (Narcan) to inmates with opioid use disorders to take with them at the time of release from jail	<input type="radio"/>	<input type="radio"/>
j. Link inmates with opioid use disorder to MAT in community care upon release	<input type="radio"/>	<input type="radio"/>

If YES to 24b or 24e, go on to 25.

If NO to 24b and 24e, SKIP to 26.

25. During the 30-day period from June 1 to June 30, 2019—

a. How many persons were admitted to your jail facilities?

INCLUDE—

- ✓ *Persons officially booked into and housed in your jail facilities by a formal legal document and the authority of the courts or some other official agency*
- ✓ *Repeat offenders booked on new charges*
- ✓ *Persons serving a weekend sentence coming into jail for the FIRST time only. (Do not count subsequent admissions for the same weekend sentences.)*

EXCLUDE—

- X *Returns from escape, work release, medical appointments/treatment facilities, furloughs, bail/bond releases, and court appearances.*

If NO to 24b, SKIP to 25c.

b. Of the admissions reported in item 25a, how many were screened with a questionnaire or interview (24b) for opioid use disorder?

(1) How many screened positive for opioid use disorders?

(2) How many of those screened positive (25b1) were unique individuals (i.e., count multiple positive results for the same individual only once)?

If NO to 24e, SKIP to 26.

c. Of the admissions reported in item 25a, how many did your jail facilities treat for opioid withdrawal (24e)?

(1) How many treated for opioid withdrawal were unique individuals (i.e., count multiple treatments for the same individual only once)?

If NO to 24f, END SURVEY.

26. On June 28, 2019, how many persons CONFINED in your jail facilities were receiving medication-assisted treatment for opioid use disorders?

- ✓ *INCLUDE persons on transfer to treatment facilities but who remain under the jurisdiction of your jail facilities.*

END OF SURVEY