



## INSTRUCTIONS

Please complete one card for each person who: (1) entered your State's correctional system under sentence of death at any time during the report year, or (2) had received a sentence of death in a previous year but was not previously reported. Attempt to answer all items.

**Item b. Card of Cards.** Complete this item to insure proper accounting of all persons under sentence of death in your correctional system who have not been previously reported.

**Item 4a. Ethnicity.** Hispanic or Latino persons are those of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

### Item 4b. Race

(1) **White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

(2) **Black or African American.** A person having origins in any of the black racial groups of Africa.

(3) **American Indian or Alaska Native.** A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.

(4) **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

(5) **Native Hawaiian or Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

(6) **Additional categories in your system.** Any designation not covered by the above categories. Please specify in the space provided.

**Item 5. Date of Birth.** Enter two digits for month (e.g., January=01) and four digits for year.

**Item 6. Capital offense for which imprisoned.** Mark **only** those offenses for which a capital sentence was levied in this jurisdiction. Enter the number of death sentences the inmate received in the space provided.

**Item 7. Marital status at time of first imprisonment for capital offense.** "Time of first imprisonment" refers to the inmate's original time of arrival at **prison** after his first sentencing to death. Separated does **not** include separation because of imprisonment.

**Item 8. Highest year of education completed at time of first imprisonment for capital offense.** Time frame as in Item 7 above. Include high school equivalency (GED) as "12th grade."

**Item 9. Legal status at time of capital offense.** If the person was known to be free in all states with no criminal charges pending at the time of the offense(s) in Item 6, mark "Not under sentence no charges pending."

**Item 10a. Prior felony conviction(s).** If the person was known to have been convicted of any felony **before being convicted** of the offense(s) in Item 6, mark "Yes" and answer Item 10b.

**Item 10b. Prior conviction for criminal homicide.** If any prior felony conviction referenced in Item 10a was for criminal homicide, mark "Yes" and mark the type(s) of criminal homicide. If convicted of a type not listed, mark "other" and specify the type.

**Item 12. Date of conviction for capital offense.** Generally a person receives only one conviction for a single or multiple capital offenses. In this case, enter the month and year the inmate was found guilty of the capital offense(s) in Item 6. If a person was convicted of more than one capital offense and received more than one death sentence, not all on the same date, record the **earliest date** that the person was found guilty. If a person's previous conviction for the offense(s) shown in Item 6 was overturned, but the person was subsequently retried and found guilty, enter the **most recent** month and year of conviction. **Do not** enter the date an appeal was rejected or the person was admitted to prison.

**Item 13. Date of sentence for capital offense.** Enter the date the person was formally sentenced to death by the court. The date must be the same as or later than the conviction date in Item 12.

**Item 14a. Inmate status on December 31, \_\_\_\_.** Indicate whether or not the inmate was under sentence of death at the end of the report year.

**Item 14b.** Indicate if the inmate was on escape or at a mental hospital. Enter the month and year of escape or transfer to mental hospital.

**Item 14c. Reason for removal from sentence of death.** Complete this item **only** if the sentence of death was removed during the report year or earlier. Mark the box which most accurately describes the means by which the death sentence was removed.

**14d. Current status of Inmate removed from sentence of death.** Mark the one box which best describes the inmate's legal status as of **THE DATE THIS REPORT IS COMPLETED**. If "Under new sentence", enter length of new sentence.