FY25 CONSOLIDATED NATIONAL CRIMINAL HISTORY IMPROVEMENT PROGRAM (CNCHIP)

FY25 CNCHIP PROPOSAL NARRATIVE TEMPLATE

The Proposal Narrative Template should be submitted as an attachment in JustGrants. Any tables, charts, or graphs may be included as separate attachments or addendums. The following information must be included in the Proposal Narrative Template.

ORGANIZATION DETAIL

Organization Name:

Organization Contact Name:

Phone:

Organization Email:

Other:

A Proposal Abstract (no more than 4000 characters) **summarizing all the proposed Tasks/Initiatives**—*including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known). This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information. Abstracts will be made publicly available on the OJP and USASpending.gov websites if the project is awarded. Enter Proposal Abstract into this Proposal Narrative Template and JustGrants.*

Example Proposal Abstract Template:
"The [insert entity name] proposes to implement the [insert project name]. The purpose is to _____ in the [insert service area]. Project activities include_____. _____are the intended beneficiaries of the project. Subrecipient activities include _____. Deliverables and expected outcomes include _____."

Example Proposal Abstract:
"The ABC County proposes to implement the ABC County Second Chance Community-Based Adult Reentry Program. The purpose is to develop a comprehensive, multidisciplinary, trauma-informed, and best practices community-based reentry program for individuals incarcerated in ABC County jail. Project activities include establishing a Reentry Advisory Board; implementing evidence-based risk and need screening and assessments tools; developing and implementing a Multidisciplinary Reentry Collaborative Case Management and Coordination Team; and designating community-based, peer-run, and faith-based organizations to provide post-release care coordination. Subrecipient activities include vocational skills training, job preparation, career exploration and planning, and skill-building services, including apprenticeships and occupational training. Expected outcomes include the development of a multidisciplinary team to address the reentry needs of individuals exiting the ABC County jail; provision of evidence-based services; reduction in recidivism in ABC County; and regular program assessments."

A. STATEMENT OF THE PROBLEM — BACKGROUND AND IDENTIFICATION OF NEEDS

ACCOMPLISHMENTS AND PROGRESS ON RECORD IMPROVEMENT GOALS (5000 CHARACTER LIMIT)

Applicants must summarize the major accomplishments achieved under federally funded criminal history record improvement programs. This section should describe, in quantifiable terms, if possible, results achieved, and advances made between 2019 to the present using federal criminal history record improvement funding. **Specifically address accomplishments relating to participation in each of the national systems and initiatives (i.e., III, NICS, NCIC, POF, domestic violence records, mental health records, and Livescan/AFIS capability).** *Where relevant, reference surveys and data quality audits. This section should also include any evaluative efforts undertaken to identify the key areas of weakness in the state's criminal record system since submission of previous criminal history improvement applications. Tribal applicants should discuss progress related to record automation and improvement funded by other federal sources that are applicable to the above areas.*

For applicants that have not previously received NCHIP, NARIP, or NCHIPSFBSCA funding, please discuss the current gaps in record reporting and challenges to reporting records.

CURRENT STATUS IN SPECIFIC SUBJECT AREAS

Describe the status of the applicant's participation in each of the following subject areas in the application <u>and include the current number of records in each system, where applicable:</u>

<u>i. Dispositions available to III (3000 Character Limit)</u>

(Including felony and misdemeanor convictions of domestic violence. Be sure to fill out chart on the following page.)

All applicants should discuss the percentage of state records with final dispositions or case outcomes linked to arrests and available at the time of a firearm background check. Applicants should provide information on efforts to improve reporting and availability at the national level. The application should also discuss the extent to which dispositions requested in connection with an NICS inquiry have not been provided within the required time frame and must identify any problems that are delaying instant responses to NICS inquiries and identify proposed solutions to these problems.

1.) Provide the number and percentage of arrests (felonies and misdemeanors) available in the state criminal history repository that are missing final dispositions.	
Criminal History Repository (CHR)	**Number/ Percentages of Arrests**
Felonies	
Misdemeanors	
2.) Applicants should report the percentage of arrests (felonies and misdemeanors) missing final dispositions accessible to III.	
Felonies	
Misdemeanors	

ii. NICS Indices and mental health record availability. (3000 Character Limit)
(Be sure to fill out chart on the following page.)

*All applications should discuss the extent to which the applicant provides information to the FBI's NICS Indices. Applicants that do not submit information to this file should describe the prohibiting factors and any plans to overcome them. (The Health Insurance Portability and Accountability Act (HIPAA) is not considered to be a prohibiting factor.) Additionally, all applicants should indicate whether mental health records are checked, either by the state POC or the FBI, during a NICS check. Where mental health records are accessible, include the number of records currently available and any plans to improve availability. If mental health records are not currently accessible at the time of a background check, describe factors that limit or prohibit exchange of mental health records. **States that are not currently eligible for funding under NARIP should discuss plans, if any, to establish a relief from disabilities program and progress toward NARIP eligibility. If a state has no immediate plans to pursue development of a relief program, include a statement outlining the reasons for not pursuing one.***

Provide the current number of submissions, by prohibitor, in the NICS Indices. Counts for the following prohibitors should be addressed in the application:	
NICS INDICES	**NUMBER OF SUBMISSIONS**
(a) Felony Convictions	
(b) Active Felony Indictment/Information	
(c) Fugitive from Justice	
(d) Controlled Substance	
(e) Protection/Restraining Order	
(f) Misdemeanor Crime of Domestic Violence (MCDV)	
(g) State Prohibitor	
(h) Mental Health	

(Be sure to fill out the chart below)

All applicants should indicate whether they submit information for inclusion in the FBI's NCIC POF. Applicants that submit protection orders should indicate the number of active protection orders provided to the FBI. Applicants that do not submit all active protection orders to NCIC should describe the prohibiting factors and any plans to overcome them.
- Applicants should provide the current number of records in the NCIC POF and a description of any known gaps in reporting.

Provide the current number of records in the NCIC POF.	
Current Number or Protection Orders	

iv. Warrants/wanted person records (2000 Character Limit)
(Be sure to fill out chart below)
All applicants should indicate whether they submit records for inclusion in the FBI's NCIC Wanted Persons file. Applicants that submit such records should indicate the number provided to the FBI for the last full calendar year. Applicants that do not submit such records (or do not submit all qualifying records that are maintained at the state or local level) should describe the prohibiting factors and any plans to overcome them.
- Applicants should provide the current number of active warrants in the NCIC Wanted Persons File and a description of any known gaps in reporting.

Provide the current number of active warrants in the NCIC Wanted Persons File.	
Number of Active Warrents	

B. PROJECT GOALS AND OBJECTIVES (5000 CHARACTER LIMIT)

How will the proposed project(s) address the need identified and address the purpose of the NOFO? Please include:
- Project goals (goals are broad, visionary statements on what the applicant hopes to accomplish).
- Project objectives (objectives are specific outcomes the applicant plans to achieve through project activities).
- How the applicant's goals and objectives relate to the goals and objectives of the NOFO.
Please begin by listing Project 1 and answering the corresponding questions above. Once completed, proceed to Project 2, Project 3, and so on.

C. PROJECT DESIGN AND IMPLEMENTATION (PROJECT 1)

PROJECT TITLE (100 character limit)

PROJECT DURATION

Performance Period Start Date

Budget Period Start Date

Performance Period End Date

Budget Period End Date

PROJECT AREA OF FOCUS

Select area(s) of focus that applies to the Task/Initiative. Leave focus area(s) blank if it does not apply to the Task/Initiative.

1. **Automation and Completeness of Criminal History Records —** Updating, automating, and linking arrests, fingerprints, and case outcomes from courts and prosecutors in state or tribal record systems and the FBI Criminal History File.

2. **Full Participation in NICS —** Improving access to information concerning persons prohibited from possessing or receiving a firearm and transmitting relevant records to NICS.

3. **Full Participation in the Interstate Identification Index (III) -** Supporting participation in the III and National Fingerprint File (NFF), including adoption and implementation of the National Crime Prevention and Privacy Compact.

4. **Automation and Reporting of Relevant Juvenile Records —** Improving access and reporting of adult and juvenile dispositions and mental health submissions to NICS.

5. **Record Sealing and Expungement —** Supporting efforts to seal and expunge criminal history information in accordance with state laws and policies.

6. **Other**
Please type in area(s) of focus that may not be listed in the above selections.

PROJECT BUDGET SUMMARY

Fill out budget summary only for the described project. Break down costs by budget category and yearly cost. **Only fill out _travel_ if it directly relates to the project.**

Budget Category	Year 1	Year 2	Year 3	Total Task/Initiative Costs
A. Personnel				
B. Fringe Benefits				
C. Travel				
D. Equipment				
E. Supplies				
F. Construction				
G. Subawards (Subgrants)				
H. Procurement Contracts				
I. Other				
J. Indirect Costs				
Project Costs				

DESCRIPTION OF PROJECT TO BE FUNDED (6000 character limit)

Describe the activities proposed for funding over the project period and specifically address how to improve the quality and completeness of criminal history and related records at the state and national level.

Provide quantitative measures to assess or describe the impact each project will have on the quality, completeness, and availability of records at the national level.

Provide a detailed timeline for the project. Be sure to cover all proposed activities. Provide timeline in list form.
Example 1: Month 1-2 Start the procurement process for livescans; Month 3-4: Work with the chosen vendor; Month 5-6: ...
Example 2: Month 1: Start contract process for criminal history disposition information interface initiative.
Month 2: Work with state supreme court and the state computerized criminal history vendor to begin work on interface task.
Month 3-9: Complete disposition information interface and testing.

D. CAPABILITIES AND COMPETENCIES

COORDINATION (4000 character limit)

To encourage coordination and information sharing among criminal justice systems, all OJP awards that support information technology (IT) development are subject to a special condition requiring that a description of the project be submitted to the state IT POC, if one has been designated. A copy of the correspondence can be submitted as part of "Additional Attachments" or sent directly to BJS prior to fund drawdown.

There is no requirement that the POC agree with the IT project. The intent of this condition is to facilitate communication within the state.

Recipients of funds under this NOFO should seek to ensure that any funded activities will be coordinated with related activities supported with OJP funding, including awards under OJP's Residential Substance Abuse Treatment Program, Drug Court Program, or Mentally Ill Offender Act Program. Of particular interest are awards under these programs that may involve reportable records that can be shared with state and national record systems. To the extent feasible under state law and regulations, such records should be made available to the state criminal history record repository and federal files managed by the FBI, including III, NCIC, and the NICS Indices.

Tribal applicants should provide documentation that activities proposed for funding will be coordinated with tribal consortia, with the state, or directly with the FBI.

UNEXPENDED FUNDS (4000 character limit)

The application should describe the specific reasons that previously awarded NCHIP, NARIP, and NCHIPSFBSCA funds remain unexpended (if applicable) and include the current unexpended balance.

The application should describe the extent to which proposed activities are compatible with NIBRS, NCIC, NICS, NGI, and other applicable statewide or regional criminal justice information sharing standards or plans, including state antiterrorism.

E. PLAN FOR COLLECTING THE DATA REQUIRED FOR THIS NOFO's PERFORMANCE MEASURES (4000 character limit)

Applicants should demonstrate knowledge of the performance measures outlined in this NOFO. The applicant should also detail how performance measures will be collected, who will be responsible for reporting on performance measures, and how the information will be used to guide and evaluate the impact of the project.

C. PROJECT DESIGN AND IMPLEMENTATION (PROJECT 2)

PROJECT TITLE (100 character limit)

PROJECT DURATION

Performance Period Start Date

Budget Period Start Date

Performance Period End Date

Budget Period End Date

PROJECT AREA OF FOCUS

Select area(s) of focus that applies to the Task/Initiative. Leave focus area(s) blank if it does not apply to the Task/Initiative.

1. **Automation and Completeness of Criminal History Records —** Updating, automating, and linking arrests, fingerprints, and case outcomes from courts and prosecutors in state or tribal record systems and the FBI Criminal History File.

2. **Full Participation in NICS —** Improving access to information concerning persons prohibited from possessing or receiving a firearm and transmitting relevant records to NICS.

3. **Full Participation in the Interstate Identification Index (III) -** Supporting participation in the III and National Fingerprint File (NFF), including adoption and implementation of the National Crime Prevention and Privacy Compact.

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4. **Automation and Reporting of Relevant Juvenile Records —** Improving access and reporting of adult and juvenile dispositions and mental health submissions to NICS.

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5. **Record Sealing and Expungement —** Supporting efforts to seal and expunge criminal history information in accordance with state laws and policies.

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6. **Other**
Please type in area(s) of focus that may not be listed in the above selections.

PROJECT BUDGET SUMMARY

Fill out budget summary only for the described project. Break down costs by budget category and yearly cost. **Only fill out <u>travel</u> if it directly relates to the project.**

Budget Category	Year 1	Year 2	Year 3	Total Task/Initiative Costs
A. Personnel				
B. Fringe Benefits				
C. Travel				
D. Equipment				
E. Supplies				
F. Construction				
G. Subawards (Subgrants)				
H. Procurement Contracts				
I. Other				
J. Indirect Costs				
Project Costs				

DESCRIPTION OF PROJECT TO BE FUNDED (6000 character limit)

Describe the activities proposed for funding over the project period and specifically address how to improve the quality and completeness of criminal history and related records at the state and national level.

PROJECT QUANTITATIVE MEASURES (6000 character limit)

Provide quantitative measures to assess or describe the impact each project will have on the quality, completeness, and availability of records at the national level.

PROJECT TIMELINE (4000 character limit)

Provide a detailed timeline for the project. Be sure to cover all proposed activities. Provide timeline in list form.
Example 1: Month 1-2 Start the procurement process for livescans; Month 3-4: Work with the chosen vendor; Month 5-6: ...
Example 2: Month 1: Start contract process for criminal history disposition information interface initiative.
Month 2: Work with state supreme court and the state computerized criminal history vendor to
begin work on interface task.
Month 3-9: Complete disposition information interface and testing.

D. CAPABILITIES AND COMPETENCIES

COORDINATION (4000 character limit)

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Tribal applicants should provide documentation that activities proposed for funding will be coordinated with tribal consortia, with the state, or directly with the FBI.

The application should describe the specific reasons that previously awarded NCHIP, NARIP, and NCHIPSFBSCA funds remain unexpended (if applicable) and include the current unexpended balance.

The application should describe the extent to which proposed activities are compatible with NIBRS, NCIC, NICS, NGI, and other applicable statewide or regional criminal justice information sharing standards or plans, including state antiterrorism.

Applicants should demonstrate knowledge of the performance measures outlined in this NOFO. The applicant should also detail how performance measures will be collected, who will be responsible for reporting on performance measures, and how the information will be used to guide and evaluate the impact of the project.

C. PROJECT DESIGN AND IMPLEMENTATION (PROJECT 3)

PROJECT TITLE (100 character limit)

PROJECT DURATION

Performance Period Start Date

Budget Period Start Date

Performance Period End Date

Budget Period End Date

PROJECT AREA OF FOCUS

Select area(s) of focus that applies to the Task/Initiative. Leave focus area(s) blank if it does not apply to the Task/Initiative.

1. **Automation and Completeness of Criminal History Records —** Updating, automating, and linking arrests, fingerprints, and case outcomes from courts and prosecutors in state or tribal record systems and the FBI Criminal History File.

2. **Full Participation in NICS —** Improving access to information concerning persons prohibited from possessing or receiving a firearm and transmitting relevant records to NICS.

3. **Full Participation in the Interstate Identification Index (III) -** Supporting participation in the III and National Fingerprint File (NFF), including adoption and implementation of the National Crime Prevention and Privacy Compact.

4. **Automation and Reporting of Relevant Juvenile Records —** Improving access and reporting of adult and juvenile dispositions and mental health submissions to NICS.

5. **Record Sealing and Expungement —** Supporting efforts to seal and expunge criminal history information in accordance with state laws and policies.

6. **Other**
Please type in area(s) of focus that may not be listed in the above selections.

Fill out budget summary only for the described project. Break down costs by budget category and yearly cost. **Only fill out <u>travel</u> if it directly relates to the project.**

Budget Category	Year 1	Year 2	Year 3	Total Task/Initiative Costs
A. Personnel				
B. Fringe Benefits				
C. Travel				
D. Equipment				
E. Supplies				
F. Construction				
G. Subawards (Subgrants)				
H. Procurement Contracts				
I. Other				
J. Indirect Costs				
Project Costs				

Describe the activities proposed for funding over the project period and specifically address how to improve the quality and completeness of criminal history and related records at the state and national level.

PROJECT QUANTITATIVE MEASURES (6000 character limit)

Provide quantitative measures to assess or describe the impact each project will have on the quality, completeness, and availability of records at the national level.

Provide a detailed timeline for the project. Be sure to cover all proposed activities. Provide timeline in list form.
Example 1: Month 1-2 Start the procurement process for livescans; Month 3-4: Work with the chosen vendor; Month 5-6: ...
Example 2: Month 1: Start contract process for criminal history disposition information interface initiative.
Month 2: Work with state supreme court and the state computerized criminal history vendor to begin work on interface task.
Month 3-9: Complete disposition information interface and testing.

D. CAPABILITIES AND COMPETENCIES

COORDINATION (4000 character limit)

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Tribal applicants should provide documentation that activities proposed for funding will be coordinated with tribal consortia, with the state, or directly with the FBI.

The application should describe the specific reasons that previously awarded NCHIP, NARIP, and NCHIPSFBSCA funds remain unexpended (if applicable) and include the current unexpended balance.

The application should describe the extent to which proposed activities are compatible with NIBRS, NCIC, NICS, NGI, and other applicable statewide or regional criminal justice information sharing standards or plans, including state antiterrorism.

E. PLAN FOR COLLECTING THE DATA REQUIRED FOR THIS NOFO's PERFORMANCE MEASURES (4000 character limit)

Applicants should demonstrate knowledge of the performance measures outlined in this NOFO. The applicant should also detail how performance measures will be collected, who will be responsible for reporting on performance measures, and how the information will be used to guide and evaluate the impact of the project.

C. PROJECT DESIGN AND IMPLEMENTATION (PROJECT 4)

PROJECT TITLE (100 character limit)

PROJECT DURATION

Performance Period Start Date

Budget Period Start Date

Performance Period End Date

Budget Period End Date

PROJECT AREA OF FOCUS

Select area(s) of focus that applies to the Task/Initiative. Leave focus area(s) blank if it does not apply to the Task/Initiative.

1. **Automation and Completeness of Criminal History Records —** Updating, automating, and linking arrests, fingerprints, and case outcomes from courts and prosecutors in state or tribal record systems and the FBI Criminal History File.

2. **Full Participation in NICS —** Improving access to information concerning persons prohibited from possessing or receiving a firearm and transmitting relevant records to NICS.

3. **Full Participation in the Interstate Identification Index (III) -** Supporting participation in the III and National Fingerprint File (NFF), including adoption and implementation of the National Crime Prevention and Privacy Compact.

4. **Automation and Reporting of Relevant Juvenile Records —** Improving access and reporting of adult and juvenile dispositions and mental health submissions to NICS.

5. **Record Sealing and Expungement —** Supporting efforts to seal and expunge criminal history information in accordance with state laws and policies.

6. **Other**
Please type in area(s) of focus that may not be listed in the above selections.

*Fill out budget summary only for the described project. Break down costs by budget category and yearly cost. **Only fill out <u>travel</u> if it directly relates to the project.***

Budget Category	Year 1	Year 2	Year 3	Total Task/Initiative Costs
A. Personnel				
B. Fringe Benefits				
C. Travel				
D. Equipment				
E. Supplies				
F. Construction				
G. Subawards (Subgrants)				
H. Procurement Contracts				
I. Other				
J. Indirect Costs				
Project Costs				

DESCRIPTION OF PROJECT TO BE FUNDED (6000 character limit)

Describe the activities proposed for funding over the project period and specifically address how to improve the quality and completeness of criminal history and related records at the state and national level.

PROJECT QUANTITATIVE MEASURES (6000 character limit)

Provide quantitative measures to assess or describe the impact each project will have on the quality, completeness, and availability of records at the national level.

PROJECT TIMELINE (4000 character limit)

Provide a detailed timeline for the project. Be sure to cover all proposed activities. Provide timeline in list form.
Example 1: Month 1-2 Start the procurement process for livescans; Month 3-4: Work with the chosen vendor; Month 5-6: ...
Example 2: Month 1: Start contract process for criminal history disposition information interface initiative.
Month 2: Work with state supreme court and the state computerized criminal history vendor to begin work on interface task.
Month 3-9: Complete disposition information interface and testing.

D. CAPABILITIES AND COMPETENCIES

COORDINATION (4000 character limit)

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Tribal applicants should provide documentation that activities proposed for funding will be coordinated with tribal consortia, with the state, or directly with the FBI.

The application should describe the specific reasons that previously awarded NCHIP, NARIP, and NCHIPSFBSCA funds remain unexpended (if applicable) and include the current unexpended balance.

The application should describe the extent to which proposed activities are compatible with NIBRS, NCIC, NICS, NGI, and other applicable statewide or regional criminal justice information sharing standards or plans, including state antiterrorism.

E. PLAN FOR COLLECTING THE DATA REQUIRED FOR THIS NOFO's PERFORMANCE MEASURES (4000 character limit)

Applicants should demonstrate knowledge of the performance measures outlined in this NOFO. The applicant should also detail how performance measures will be collected, who will be responsible for reporting on performance measures, and how the information will be used to guide and evaluate the impact of the project.

C. PROJECT DESIGN AND IMPLEMENTATION (PROJECT 5)

PROJECT TITLE (100 character limit)

PROJECT DURATION

Performance Period Start Date

Budget Period Start Date

Performance Period End Date

Budget Period End Date

PROJECT AREA OF FOCUS

Select area(s) of focus that applies to the Task/Initiative. Leave focus area(s) blank if it does not apply to the Task/Initiative.

1. **Automation and Completeness of Criminal History Records —** Updating, automating, and linking arrests, fingerprints, and case outcomes from courts and prosecutors in state or tribal record systems and the FBI Criminal History File.

2. **Full Participation in NICS —** Improving access to information concerning persons prohibited from possessing or receiving a firearm and transmitting relevant records to NICS.

3. **Full Participation in the Interstate Identification Index (III) -** Supporting participation in the III and National Fingerprint File (NFF), including adoption and implementation of the National Crime Prevention and Privacy Compact.

4. **Automation and Reporting of Relevant Juvenile Records —** Improving access and reporting of adult and juvenile dispositions and mental health submissions to NICS.

5. **Record Sealing and Expungement —** Supporting efforts to seal and expunge criminal history information in accordance with state laws and policies.

6. **Other**
Please type in area(s) of focus that may not be listed in the above selections.

Fill out budget summary only for the described project. Break down costs by budget category and yearly cost. **Only fill out <u>travel</u> if it directly relates to the project.**

Budget Category	Year 1	Year 2	Year 3	Total Task/Initiative Costs
A. Personnel				
B. Fringe Benefits				
C. Travel				
D. Equipment				
E. Supplies				
F. Construction				
G. Subawards (Subgrants)				
H. Procurement Contracts				
I. Other				
J. Indirect Costs				
Project Costs				

DESCRIPTION OF PROJECT TO BE FUNDED (6000 character limit)

Describe the activities proposed for funding over the project period and specifically address how to improve the quality and completeness of criminal history and related records at the state and national level.

PROJECT QUANTITATIVE MEASURES (6000 character limit)

Provide quantitative measures to assess or describe the impact each project will have on the quality, completeness, and availability of records at the national level.

PROJECT TIMELINE (4000 character limit)

Provide a detailed timeline for the project. Be sure to cover all proposed activities. Provide timeline in list form.
Example 1: Month 1-2 Start the procurement process for livescans; Month 3-4: Work with the chosen vendor; Month 5-6: ...
Example 2: Month 1: Start contract process for criminal history disposition information interface initiative.
Month 2: Work with state supreme court and the state computerized criminal history vendor to begin work on interface task.
Month 3-9: Complete disposition information interface and testing.

D. CAPABILITIES AND COMPETENCIES

COORDINATION (4000 character limit)

To encourage coordination and information sharing among criminal justice systems, all OJP awards that support information technology (IT) development are subject to a special condition requiring that a description of the project be submitted to the state IT POC, if one has been designated. A copy of the correspondence can be submitted as part of "Additional Attachments" or sent directly to BJS prior to fund drawdown.

There is no requirement that the POC agree with the IT project. The intent of this condition is to facilitate communication within the state.

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Tribal applicants should provide documentation that activities proposed for funding will be coordinated with tribal consortia, with the state, or directly with the FBI.

The application should describe the specific reasons that previously awarded NCHIP, NARIP, and NCHIPSFBSCA funds remain unexpended (if applicable) and include the current unexpended balance.

COMPATIBILITY WITH OTHER SYSTEMS (4000 character limit)

The application should describe the extent to which proposed activities are compatible with NIBRS, NCIC, NICS, NGI, and other applicable statewide or regional criminal justice information sharing standards or plans, including state antiterrorism.

E. PLAN FOR COLLECTING THE DATA REQUIRED FOR THIS NOFO's PERFORMANCE MEASURES (4000 character limit)

Applicants should demonstrate knowledge of the performance measures outlined in this NOFO. The applicant should also detail how performance measures will be collected, who will be responsible for reporting on performance measures, and how the information will be used to guide and evaluate the impact of the project.

C. PROJECT DESIGN AND IMPLEMENTATION (PROJECT 6)

PROJECT TITLE (100 character limit)

PROJECT DURATION

Performance Period Start Date

Budget Period Start Date

Performance Period End Date

Budget Period End Date

PROJECT AREA OF FOCUS

Select area(s) of focus that applies to the Task/Initiative. Leave focus area(s) blank if it does not apply to the Task/Initiative.

1. **Automation and Completeness of Criminal History Records —** Updating, automating, and linking arrests, fingerprints, and case outcomes from courts and prosecutors in state or tribal record systems and the FBI Criminal History File.

2. **Full Participation in NICS —** Improving access to information concerning persons prohibited from possessing or receiving a firearm and transmitting relevant records to NICS.

3. **Full Participation in the Interstate Identification Index (III) -** Supporting participation in the III and National Fingerprint File (NFF), including adoption and implementation of the National Crime Prevention and Privacy Compact.

4. **Automation and Reporting of Relevant Juvenile Records —** Improving access and reporting of adult and juvenile dispositions and mental health submissions to NICS.

5. **Record Sealing and Expungement —** Supporting efforts to seal and expunge criminal history information in accordance with state laws and policies.

6. **Other**
Please type in area(s) of focus that may not be listed in the above selections.

Fill out budget summary only for the described project. Break down costs by budget category and yearly cost. **Only fill out <u>travel</u> if it directly relates to the project.**

Budget Category	Year 1	Year 2	Year 3	Total Task/Initiative Costs
A. Personnel				
B. Fringe Benefits				
C. Travel				
D. Equipment				
E. Supplies				
F. Construction				
G. Subawards (Subgrants)				
H. Procurement Contracts				
I. Other				
J. Indirect Costs				
Project Costs				

Describe the activities proposed for funding over the project period and specifically address how to improve the quality and completeness of criminal history and related records at the state and national level.

PROJECT QUANTITATIVE MEASURES (6000 character limit)

Provide quantitative measures to assess or describe the impact each project will have on the quality, completeness, and availability of records at the national level.

PROJECT TIMELINE (4000 character limit)

Provide a detailed timeline for the project. Be sure to cover all proposed activities. Provide timeline in list form.
Example 1: Month 1-2 Start the procurement process for livescans; Month 3-4: Work with the chosen vendor; Month 5-6: ...
Example 2: Month 1: Start contract process for criminal history disposition information interface initiative.
Month 2: Work with state supreme court and the state computerized criminal history vendor to begin work on interface task.
Month 3-9: Complete disposition information interface and testing.

D. CAPABILITIES AND COMPETENCIES

COORDINATION (4000 character limit)

To encourage coordination and information sharing among criminal justice systems, all OJP awards that support information technology (IT) development are subject to a special condition requiring that a description of the project be submitted to the state IT POC, if one has been designated. A copy of the correspondence can be submitted as part of "Additional Attachments" or sent directly to BJS prior to fund drawdown.

There is no requirement that the POC agree with the IT project. The intent of this condition is to facilitate communication within the state.

Recipients of funds under this NOFO should seek to ensure that any funded activities will be coordinated with related activities supported with OJP funding, including awards under OJP's Residential Substance Abuse Treatment Program, Drug Court Program, or Mentally Ill Offender Act Program. Of particular interest are awards under these programs that may involve reportable records that can be shared with state and national record systems. To the extent feasible under state law and regulations, such records should be made available to the state criminal history record repository and federal files managed by the FBI, including III, NCIC, and the NICS Indices.

Tribal applicants should provide documentation that activities proposed for funding will be coordinated with tribal consortia, with the state, or directly with the FBI.

The application should describe the specific reasons that previously awarded NCHIP, NARIP, and NCHIPSFBSCA funds remain unexpended (if applicable) and include the current unexpended balance.

The application should describe the extent to which proposed activities are compatible with NIBRS, NCIC, NICS, NGI, and other applicable statewide or regional criminal justice information sharing standards or plans, including state antiterrorism.

E. PLAN FOR COLLECTING THE DATA REQUIRED FOR THIS NOFO's PERFORMANCE MEASURES (4000 character limit)

Applicants should demonstrate knowledge of the performance measures outlined in this NOFO. The applicant should also detail how performance measures will be collected, who will be responsible for reporting on performance measures, and how the information will be used to guide and evaluate the impact of the project.

C. PROJECT DESIGN AND IMPLEMENTATION (PROJECT 7)

PROJECT TITLE (100 character limit)

PROJECT DURATION

Performance Period Start Date

Budget Period Start Date

Performance Period End Date

Budget Period End Date

PROJECT AREA OF FOCUS

Select area(s) of focus that applies to the Task/Initiative. Leave focus area(s) blank if it does not apply to the Task/Initiative.

1. **Automation and Completeness of Criminal History Records —** Updating, automating, and linking arrests, fingerprints, and case outcomes from courts and prosecutors in state or tribal record systems and the FBI Criminal History File.

2. **Full Participation in NICS —** Improving access to information concerning persons prohibited from possessing or receiving a firearm and transmitting relevant records to NICS.

3. **Full Participation in the Interstate Identification Index (III) -** Supporting participation in the III and National Fingerprint File (NFF), including adoption and implementation of the National Crime Prevention and Privacy Compact.

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4. **Automation and Reporting of Relevant Juvenile Records —** Improving access and reporting of adult and juvenile dispositions and mental health submissions to NICS.

[ ]

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5. **Record Sealing and Expungement —** Supporting efforts to seal and expunge criminal history information in accordance with state laws and policies.

[ ]

[ ]

6. **Other**
Please type in area(s) of focus that may not be listed in the above selections.

Fill out budget summary only for the described project. Break down costs by budget category and yearly cost. **Only fill out <u>travel</u> if it directly relates to the project.**

Budget Category	Year 1	Year 2	Year 3	Total Task/Initiative Costs
A. Personnel				
B. Fringe Benefits				
C. Travel				
D. Equipment				
E. Supplies				
F. Construction				
G. Subawards (Subgrants)				
H. Procurement Contracts				
I. Other				
J. Indirect Costs				
Project Costs				

Describe the activities proposed for funding over the project period and specifically address how to improve the quality and completeness of criminal history and related records at the state and national level.

PROJECT QUANTITATIVE MEASURES (6000 character limit)

Provide quantitative measures to assess or describe the impact each project will have on the quality, completeness, and availability of records at the national level.

PROJECT TIMELINE (4000 character limit)

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D. CAPABILITIES AND COMPETENCIES

COORDINATION (4000 character limit)

To encourage coordination and information sharing among criminal justice systems, all OJP awards that support information technology (IT) development are subject to a special condition requiring that a description of the project be submitted to the state IT POC, if one has been designated. A copy of the correspondence can be submitted as part of "Additional Attachments" or sent directly to BJS prior to fund drawdown.

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Tribal applicants should provide documentation that activities proposed for funding will be coordinated with tribal consortia, with the state, or directly with the FBI.

The application should describe the specific reasons that previously awarded NCHIP, NARIP, and NCHIPSFBSCA funds remain unexpended (if applicable) and include the current unexpended balance.

COMPATIBILITY WITH OTHER SYSTEMS (4000 character limit)

The application should describe the extent to which proposed activities are compatible with NIBRS, NCIC, NICS, NGI, and other applicable statewide or regional criminal justice information sharing standards or plans, including state antiterrorism.

E. PLAN FOR COLLECTING THE DATA REQUIRED FOR THIS NOFO's PERFORMANCE MEASURES (4000 character limit)

Applicants should demonstrate knowledge of the performance measures outlined in this NOFO. The applicant should also detail how performance measures will be collected, who will be responsible for reporting on performance measures, and how the information will be used to guide and evaluate the impact of the project.