State and Federal Corrections Information Systems

An Inventory of Data Elements and an Assessment of Reporting Capabilities

A joint project:

Association of State Correctional Administrators
Corrections Program Office, OJP
Bureau of Justice Statistics
National Institute of Justice
State and Federal Corrections Information Systems

An Inventory of Data Elements and an Assessment of Reporting Capabilities

A joint project:

Association of State Correctional Administrators
Corrections Program Office, OJP
Bureau of Justice Statistics
National Institute of Justice

August 1998, NCJ 170016
Inventory of Data Elements in State and Federal Corrections Information Systems

January 1998

A joint project of the:

Association of State Correctional Administrators
Bureau of Justice Statistics
Corrections Program Office
National Institute of Justice
General Information

• If you need assistance in completing the questionnaire, please call Barbara Parthasarathy at The Urban Institute, (202) 857-8630.

• Please return your completed questionnaire to the Urban Institute using the enclosed envelope before January 30, 1998.

Instructions

What this survey covers

• This survey is about the information system in your jurisdiction that contains data on sentenced adult prisoners.

• If your jurisdiction has an integrated system that tracks both adults and juveniles, inmates in jails or prisons, or offenders while in prison and following release, respond to all items only for inmates held in your adult State/Federal prisons.

• Sections I through XII refer to your jurisdiction’s offender-based information system. Section XIII, Facility and Program Issues, refers to information systems that contain data elements on prison programs, staffing, facility questions, and costs.

How to complete the questionnaire

• For each data element, you will be asked three questions.
  – If your answer to the first question is “No,” check the box and proceed to the next data element.
  – If your answer to the first question is “Yes,” check the box and mark the appropriate boxes for the next two questions before proceeding.

• For some data elements, you will be asked for additional details provided in a checklist. Check all of the items that apply to your system.

• Additional items, designated by an arrow (›), ask about the design of your information system and its capacity for storage and retrieval. Mark the appropriate box.

Information on Persons Completing the Survey

<table>
<thead>
<tr>
<th>Name and Title of Survey Respondent</th>
<th>Phone Number of Respondent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1998 Inventory of State and Federal Corrections Information Systems

**Section I. Individual Characteristics**

<table>
<thead>
<tr>
<th>No.</th>
<th>Demographic characteristics at admission</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Sex</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Race</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Hispanic origin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Religious affiliation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Date of birth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Age at commitment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Citizenship</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>If illegal alien</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>Country of birth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Address: city, state, country</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No.</th>
<th>Family characteristics and living arrangements prior to admission</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.</td>
<td>Marital status</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>Number of children</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>Number of dependents</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td>Relationship of persons living in household</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td>Residential status (e.g., own, rent, homeless)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No.</th>
<th>Other characteristics</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.</td>
<td>Education level prior to admission</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If yes, can you identify the offender’s education as: (check all that apply)

- a. Number of years of high school completed
- b. High school dropout
- c. High school graduate
- d. GED
- e. Years of college or other post-secondary education
- f. College graduate

**Military service**

<table>
<thead>
<tr>
<th>No.</th>
<th>Ever served in the U.S. Armed Forces</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.</td>
<td>Branch(es) served</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19.</td>
<td>Length of service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20.</td>
<td>Type of discharge (for last discharge)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Employment

22. Employment status prior to arrest leading to current commitment

If yes, can you identify offenders who were: (check all that apply)
   a. Employed full time
   b. Employed part time
   c. Unemployed
   d. Not employed but not looking for work

23. Length of employment prior to current commitment
24. Length of unemployment prior to current commitment
25. Occupation prior to current commitment

Criminal justice status

26. Criminal justice status at the time of arrest leading to current commitment

If yes, can you identify offenders who were: (check all that apply)
   a. First time offender
   b. On parole
   c. On probation
   d. On other form of supervision
   e. Currently in prison
   f. Escapee/Absconder

D. Income and financial obligations prior to arrest leading to current admission

27. Sources of income

If yes, can you identify offenders receiving: (check all that apply)
   a. Earned income (e.g., salary, wages)
   b. Alimony, child support
   c. Public assistance (e.g., AFDC, food stamps, SSI)
   d. Illegal income
   e. Other

28. Amount of income
29. Types of financial obligations (e.g., child support, alimony)
30. Amount of financial obligations
Section II. Current Commitment

A. Reason for commitment

31. Type of commitment
   If yes, can you identify offenders who were: (check all that apply)
   a. New court commitment
   b. Returned from bond or appeal
   c. Transferred from another jurisdiction
   d. Parole violator
   e. Probation violator
   f. Returned escapee
   g. Returned AWOL/absconder
   h. Detained before sentencing or transfer to another jurisdiction

32. Date of current commitment

33. Agency having the authority to release the offender from custody

➢ For offenders who have multiple commitments for a single sentencing, such as parole violators, do you maintain all records of their commitments on-line?

➢ Do you archive records of offenders’ multiple commitments?

   If yes, continue; if no, skip to question 34.

➢ Can you electronically retrieve archived records?

B. Sentencing court

34. County in which the sentencing court was located

35. Sentencing judge

C. Conviction offenses

36. The number of conviction offenses

37. The type of conviction offense

38. Title and section of the state or Federal penal code

39. Written description of the offense

40. Charges as specified on the indictment

41. Charges as specified on the commitment order

42. Offense severity level (e.g., felony, misdemeanor)

D. Criminal incident leading to the conviction offense

43. Date of incident

44. Location of incident

45. Number of victims
<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>46. Sex of victim</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>47. Race of victim</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>48. Age of victim</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>49. If victim knew offender</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>50. Relationship to offender (e.g., spouse, friend)</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>51. Weapon involved</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>52. If so, type of weapon</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>53. Victim injury information</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>54. Extent of property damage/loss by victim</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>55. Amount of restitution due victim</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>56. Address of victim</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
</tbody>
</table>

**E. Sentences imposed**

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>57. The date of sentencing</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>58. The number of sentences imposed</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>59. Whether sentences are concurrent or consecutive</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>60. The total length of sentence imposed</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>61. The length of sentence imposed for each offense</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>62. Whether a sentence was a mandatory minimum sentence</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>63. The reason for the mandatory sentence (e.g., drugs, weapon involvement)</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>64. Whether the sentence is a split or mixed sentence (a combination of prison plus supervision in the community)</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>65. The length of the community supervision component of the sentence</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>66. Whether monetary sanctions were imposed in addition to the prison term</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
<tr>
<td>67. If so, the amount of the monetary sanction</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
</tbody>
</table>

**F. Confinement characteristics**

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>68. Type of facility housing the offender</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □</td>
<td>1 □ 2 □ 3 □</td>
<td></td>
</tr>
</tbody>
</table>

**If yes, can you identify offenders in:**

- Adult correctional facility, prison
- Youthful offender facility
- Juvenile facility
- Federal prison
- County jail
- Boot camp
- Pre-release center
- Halfway house
**Type of facility housing the offender (continued)**

- Treatment facility
- Hospital

**Type of housing unit in which offender is placed**

If yes, can you identify offenders in:

- a dormitory
- a unit with cells/rooms
- an area not originally intended for housing (e.g., gym, hallway, classroom)

**Special unit housing the offender**

If yes, can you identify offenders in:

- medical unit
- special treatment unit (e.g., drug/alcohol program)
- disciplinary segregation
- administrative segregation
- protective custody
- pre-release/work release

---

**Section III. Expected Time To Be Served**

The data elements in this section refer to the offender’s expected length of stay in prison.

**A. Expected length of stay**

71. Expected date of release
72. Expected parole release date
73. Date of expiration of sentence, if a full term were to be served
74. Change in sentence length due to modifications
75. Reason for change in the sentence length

If yes, can you identify offenders who:

- Committed a new crime
- Were re-sentenced
- Had a sentence correction
- Had a change because of appeal
- Received executive clemency
- Other

76. Amount of change in sentence length
77. Amount of change to expected release date

---

**B. Good time credits**

78. Total amount of good time credit available
Section IV. Post-Commitment Movements

This section asks about movements and transfers of sentenced prisoners after they have been committed. The data elements refer to the most recent movement.

84. Transfer to another correctional facility within your jurisdiction

85. Who authorized the transfer to another facility within your jurisdiction (e.g., administrator, medical authority, policy directive)

86. Date of transfer

87. Movements within a facility (e.g., between units)

88. Who authorized the internal movement (e.g., administrator, warden, medical authority)

89. Date of internal movement

90. Reason for transfer/internal movement

If yes, can you identify offenders who were transferred or moved because of:
(check all that apply)

- a. Parole board hearing
- b. Court order (e.g., overcrowding)
- c. Change in security level
- d. Temporary transfer
- e. Protective administrative segregation
- f. HIV/AIDS
- g. Other medical condition
- h. Psychiatric referral
- i. Request by offender
- j. Other

Does your system maintain an on-line history of an offender’s transfers and internal movements?

Do you archive records of offender transfers and internal movements?

If yes, continue; if no, skip to Section V.
Can you retrieve and link electronically the archived records with the current transfer and internal movement records?

1 Yes  2 No

Section V. Classification Issues
The data elements in this section refer to the classification of offenders for the purposes of placement and treatment.

A. Risk assessment at admission
91. Weapon used during offense
   1 2 3
92. History of violence
   1 2 3
93. Gang membership
   1 2 3
94. History of escape/AWOL
   1 2 3

B. Needs assessment at admission
95. Type of need
   1 2 3
If yes, can you identify offenders who are:
   a. Sex offenders
   b. Drug users
   c. Alcohol abusers
   d. Special needs (e.g., youth, medical, psychiatric)

96. Psychological history
   1 2 3
97. Medical conditions at admission
   1 2 3
If yes, can you identify offenders with:
   a. HIV/AIDS
   b. Tuberculosis
   c. Hepatitis
   d. Physical disabilities
   e. Mental/emotional conditions
   f. Specialized medical conditions

98. Participation in programs prior to commitment (e.g., drug/alcohol treatment, education, training)
   1 2 3
99. Tested for drug use at admission
   1 2 3
100. If yes, results of drug test at admission
    1 2 3

C. Classification at admission
101. Security level at admission
     1 2 3
102. Agency responsible for classification of offenders
     1 2 3
103. Date of initial classification
     1 2 3
104. Classification index or score
     1 2 3
| 105. Risk assessment index or score | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 106. Psychological index or score | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 107. Medical classification index or score | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |

**If classification changes:**

| 108. Reason for change of classification | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 109. Date of classification change | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |

---

### Section VI. Offender Criminal History

110. Offender’s record of prior arrests and convictions

If yes, can you identify offenders with a history of: (check all that apply)

- a. Drug offenses
- b. Weapons offenses
- c. Violent offenses
- d. Sexual offenses

| 111. Severity level of prior offenses (e.g., felony, misdemeanor) | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 112. Number of prior arrests | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 113. Number of prior convictions | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 114. Date of prior arrests | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 115. Date of prior convictions | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 116. Habitual offender | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |

---

### Section VII. Behavior in Custody

These data elements describe offenders’ behavior while in custody and the response to misconduct or infractions.

#### A. Misconduct/Infractions

117. Tested for drug use since admission

If yes, can you identify offenders who: (check all that apply)

- a. Committed an assault (non-sexual)
- b. Committed a sexual assault
- c. Committed homicide

| 118. If yes, date of last drug test | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 119. If yes, results of last drug test | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
| 120. For the most recent infraction, type of misconduct/infraction | 1 | 2 | 1 | 2 | 1 | 2 | 3 | 3 |
For the most recent infraction, type of misconduct/infraction (continued)

d. Attempted suicide □
e. Escaped □
f. Had possession of drugs □
g. Had possession of a weapon □
h. Were involved in gang-related activity □
i. Other □

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>121. Date of event</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>122. Location of event</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>123. People involved in event (e.g., inmates, staff)</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>124. Whom the injury was sustained by</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>125. Type of injury sustained</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>126. If injury sustained, were drugs/alcohol involved</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>127. If injury sustained, were weapons involved</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>128. Property damage in dollars</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
<tr>
<td>129. History of behavior in custody, including no misconduct/infractions</td>
<td>1 2</td>
<td>1 2</td>
<td>1 2</td>
<td>3</td>
</tr>
</tbody>
</table>

B. Official response to misconduct in custody

130. Type of immediate response (e.g., shakedown, lockdown, restraint) | 1 2 | 1 2 | 1 2 | 3 |

131. Date of immediate response | 1 2 | 1 2 | 1 2 | 3 |

132. Result of response (e.g., restriction of privileges, segregation, transfer) | 1 2 | 1 2 | 1 2 | 3 |

C. Legal proceedings against offenders as a result of misconduct in custody

133. Type of legal procedure (e.g., grievance, investigation, hearing) | 1 2 | 1 2 | 1 2 | 3 |

134. Entity/person that initiated the legal procedure | 1 2 | 1 2 | 1 2 | 3 |

135. Date of legal procedure | 1 2 | 1 2 | 1 2 | 3 |

136. Charges filed | 1 2 | 1 2 | 1 2 | 3 |

137. Disposition of charges | 1 2 | 1 2 | 1 2 | 3 |

If yes, can you identify offenders who: (check all that apply)

a. Received detention □
b. Received a new sentence □
c. Received a sentence modification □
d. Had good time modified □
e. Had forfeitures imposed □
f. Had a change in classification □
g. Had a grievance upheld or denied □
Does your system maintain an on-line history of an offender’s misconduct/infractions?

Do you archive records of an offender’s misconduct/infractions?

If yes, continue; if no, skip to Section VIII.

Can you electronically retrieve and link the archived records with the current misconduct/infraction records?

### Section VIII. Program Participation

#### A. Program participation

138. Offender is eligible to participate in prison programs

139. Type of program in which the offender participated

If yes, can you identify offenders in: (check all that apply)
- Occupational/Vocational training
- Prison employment
- Employment outside prison
- Education program
- Substance abuse treatment
- Violence reduction treatment
- Mental health program
- Counseling

140. Reason for program participation

141. Authority that placed offender in the program

142. Regular ongoing in-prison program

143. Location of program

144. Program intensity (e.g., number of hours per week, days per week, month)

145. Length of program

146. Date offender began program

147. Date offender ended program

148. Outcome of offender’s participation

If yes, can you identify offenders who: (check all that apply)
- Completed the program
- Quit the program
- Failed the program
- Violated program rules
- Escaped during program
- Terminated for medical reasons
### Section IX. Releases

#### A. Releases from custody

149. Type of release from custody

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, can you identify offenders released by: (check all that apply)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Expiration of sentence</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Commutation/pardon</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Court order/consent decree</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Probation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Parole</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Supervised mandatory release</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Execution</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Illness/natural death</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. AIDS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>j. Suicide</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>k. Accidental injury to self</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>l. Homicide</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>m. Work release</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>n. Absconder/AWOL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>o. Escape</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>p. Transfer to another jurisdiction</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>q. Released on appeal/bond</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>r. Temporary release</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

150. Release date

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
</table>
151. Time served in custody

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
</table>
152. Agency gaining jurisdiction of offender when released

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
</table>
153. Type of facility released to (e.g., community corrections facility, work release center, treatment facility)

|   | 1  | 2  | 1  | 2  | 1  | 2  | 3  |

#### B. Offender registry

154. Offender is required to register as a sex offender under Megan’s Law or a similar statute

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
</table>
155. Offender actually registered as a sex offender under Megan’s Law or a similar statute

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
</table>
156. Victim notification is required when offender is to be released

|   | 1  | 2  | 1  | 2  | 1  | 2  | 3  |

#### C. Previously released offenders

- Does your system maintain the records of previously released offenders?

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
</tr>
</thead>
</table>
Yes | [ ] | [ ] |
No | [ ] | [ ] |

*If yes, continue; if no, skip to Section X.*
Are these records permanently available on-line?  
☐ Yes  ☐ No

Do you archive records of previously released offenders?  
☐ Yes  ☐ No

*If yes, continue; if no, skip to Section X.*

Can you electronically retrieve archived records?  
☐ Yes  ☐ No

*If yes, continue; if no, skip to Section X.*

Can you electronically link archived records with current records?  
☐ Yes  ☐ No

Section X. Behavior on Release

*These data elements describe offenders’ behavior upon their release from custody, including employment, residential status, length of supervision, behavior, and results of violations.*

In your correction information system, do you maintain data elements about offenders after they are released from prison? (This includes offenders returned for violations, or committing new crimes.)  
☐ Yes  ☐ No

*If yes, continue; if no, skip to Section XI.*

Do you maintain these records for all offenders released into the community?  
☐ Yes  ☐ No

Do you maintain these records for offenders returned to prison for parole violations?  
☐ Yes  ☐ No

Please indicate for which types of released offenders you collect these data elements:

- a. All released offenders
- b. Released when sentence expired
- c. Commuted sentence/pardoned
- d. Released by court order
- e. On probation
- f. On parole
- g. On supervised release
- h. Work release
- i. Transferred to another jurisdiction
- j. Released on appeal/bond
- k. On temporary release
- l. Released sex offenders

A. Employment on release

157. Offender had a job arranged upon release

☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 3 ☐

158. Type of employment

☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 3 ☐
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
<th>Electronically</th>
<th>Paper</th>
<th>Less than 50%</th>
<th>50% to 75%</th>
<th>More than 75%</th>
</tr>
</thead>
<tbody>
<tr>
<td>159. Date employment was to begin</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>160. Employer notified of offender’s record</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Personal information while on release</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>161. Address while on release</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>162. Residence status on release (e.g., offender owns, rents)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>163. Living arrangements on release (e.g., lives alone, with family, friends)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Completion of release supervision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>164. Type of supervision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>165. Termination of supervision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Violation of release</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>168. Type of technical release violation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>169. Type of new crime committed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>170. Administrative closure due to health, death, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>171. Absconded while on release</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>172. Date of technical release violation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>173. Date of new crime</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>174. Date of administrative closure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>175. Date absconded</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E. Responses to release violations</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>176. Offender arrested for violation/new crime</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>177. Violation/new crime adjudicated</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>178. Offender convicted for violation/new crime</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>179. Offender sentenced for violation/new crime</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>180. Date offender arrested</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>181. Date violation/new crime adjudicated</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>182. Date offender convicted for violation/new crime</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>183. Date offender sentenced for violation/new crime</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1998 Inventory of State and Federal Corrections Information Systems 13
184. Offender’s release status changed as a result of violation/new crime

185. Date offender returned to prison for violation/new crime

<table>
<thead>
<tr>
<th>Is this data element in your information system?</th>
<th>How is it stored?</th>
<th>% of offenders for whom data are collected?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Electronically</td>
<td>Less than 50%</td>
</tr>
<tr>
<td>No</td>
<td>Paper form</td>
<td>50% to 75%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>More than 75%</td>
</tr>
</tbody>
</table>

Section XI. Public Safety

These data elements address public safety issues, in particular, the harm caused by offenders supervised in the community.

➢ Do you collect data on crimes committed by offenders under supervision in the community?

1 □ Yes 2 □ No

If yes, continue; if no, skip to Section XII.

➢ When do you obtain these data on the crimes committed by these offenders:

   (check all that apply)

   a. Upon their arrest
   b. Upon their conviction
   c. Upon their return to prison
   d. Other

Please indicate which of the following data elements you maintain.

A. About the criminal incident

186. Date of incident

187. Location of incident

188. Type of offense (e.g., rape, murder)

189. Number of victims in criminal incident

190. Victim impact statement or summary

191. Victim injury information

192. Extent of property damage/loss by victim

193. Amount of restitution due victim

B. About the victim

194. Sex of victim

195. Race of victim

196. Age of victim

197. If victim was a child

198. If victim knew offender

199. Relationship to offender (e.g., spouse, friend)

200. Address of victim
C. About the offender

201. If offender was under criminal justice supervision

If yes, can you identify offenders: (check all that apply)
- a. On parole
- b. On probation
- c. On supervised release
- d. On work release
- e. In community corrections
- f. Other

Section XII. Medical Care of Offenders

202. Type of medical treatment given in custody

203. Date medical treatment started

204. Date medical treatment ended

205. Cost of medical treatment

206. Current medical condition status

If yes, can you identify conditions: (check all that apply)
- a. Acquired before commitment
- b. Acquired after commitment

207. Conditions developed in custody

If yes, can you identify: (check all that apply)
- a. HIV/AIDS cases
- b. Tuberculosis cases
- c. Hepatitis cases
- d. Chronic medical conditions

Section XIII. Facility and Program Issues

This section requests information about data elements related to the overall operation of your prison system. In responding to questions about each data element, refer to any information systems that include data on programs, staffing, facility operations, or budgets.

A. Program issues

208. Types of programs offered to offenders

If yes, can you identify: (check all that apply)
- a. Number of offenders in program
- b. Number of program staff
- c. If program is accredited or certified
- d. Cost of program
- e. Source of program funds
209. Program assessment

If yes, can you identify: (check all that apply)

a. Number of offenders completing program  
   b. Number of offenders entering but not completing program  
   c. Impact on in-prison behavior  
   d. Impact on post-prison behavior

210. Date of post-program assessment  

211. Number of medical staff  

212. Qualifications of medical staff (e.g., certified, licensed)  

213. Availability of staff (e.g., hours per week, days per week)  

B. Facility issues

214. Number of facilities  

215. Number of beds in each facility  

216. Number of total staff in each facility  

217. Number of custodial staff in each facility  

218. Facilities that generate revenue  

219. Facility-generated revenue  

If yes, can you identify revenue from: (check all that apply)

a. Beds leased  
   b. Labor contracts  
   c. Room and board  
   d. Other

220. Amount of facility-generated revenue  

221. Annual cost to operate facilities  

222. Annual capital costs

Thank you for completing this questionnaire.

Your information will be used to define a common core of data elements among state and Federal information systems. If you have any questions or comments, please send them to us along with your completed questionnaire.